

Call Context	Call Description	Candidates Profile	Application & Award Decision	Beneficiaries' Obligations	Other Clauses
	INTERNATIONAL MOBILITY GRANTS FOR ARNAU DE VILANOVA UNIVERSITY HOSPITAL AND SANTA MARIA UNIVERSITY HOSPITAL HEALTHCARE STAFF (AMI-CLINIC)				

1. Call Opening

1.1. Introduction & Summary

Participation in international research stays offers the opportunity to learn from various experts and to expand skills in a globalised environment. They are essential to advance knowledge and innovation, they promote collaboration between experts and institutions around the world, enhancing the diversity of ideas and access to unique resources, such as specialized facilities.

With the aim of promoting this idea, IRBLleida and the Territorial Directorate for Research, Innovation and Teaching publish the second call for International Mobility Grants (AMI-CLINIC) for healthcare staff from Arnau de Vilanova University Hospital (HUAV) and Santa Maria University Hospital (HUSM) which will allow for stays of up to three months in international assistance and/or research centres to clinical-assistance personnel from HUAV and HUSM affiliated to IRBLleida.

2. Call Description

2.1. Scope

The purpose of this action is the financing of the HUAV and HUSM clinical-assistance staff stays for the learning or improvement of techniques, technologies or procedures in research, development and technological innovation. Improve training in research and innovation aspects of HUAV and HUSM professionals as well as the quality of care provided to our centers.

To increase the international exposure of the research staff at our centre and to build a network of international collaboration, these stays must be carried out in assistance and/or research groups from prestigious foreign institutions.

2.2. Funding & Payment

Three grants will be awarded to all participating staff. If any of the grants are left deserted due to the lack of candidates, these grants may be assigned to candidates for the call for International Mobility Grants (AMI-24) by IRBLleida's pre and post-doctoral research staff who have been prioritised in positions immediately after the last candidate with assigned aid.

The financial endowment of each grant will consist of:

- A travel allowance of 1,000 euros/month or fraction of a month.
- The expenses of the round trip.

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- The contracting of medical insurance for countries where the European health card is not valid.

The receipt of these grants will be compatible with the remuneration that, as a salary, the applicant receives.

Once the grant has been awarded, IRBLleida will pay it as follows:

- 75% of the travel allowance will be paid one month before the start of the stay.
- The remaining 25% will be paid halfway through the stay.
- Travel expenses will be processed and paid via an order made directly by the IRBLleida management office to the travel agencies under the CCS Framework Agreement.
- The insurance will also be managed by the IRBLleida management office.

Before starting the grant, the following will be necessary:

- Manage the coordination of occupational risk prevention with the institution that will host the grant beneficiary.
- Follow the steps outlined in the "Manual de Comunicación MN003 for Foreign Travel".
- Notify the contracting entity in advance about the stay so that it can be communicated to the Social Security.
- For beneficiaries with contracts at the University of Lleida (UdL), the University Hospital of Lleida Arnau de Vilanova (HUAV), the University Hospital Santa Maria (HUSM), or others, authorization from the contracting entity will need to be provided.
- Acceptance letter from the destination center with the final dates of the stay.

2.3. Duration & Important Dates

The stay will have a minimum duration of 1 month and a maximum of 3 months. Once the grant has been granted, the person will have one year to be accommodated at the chosen centre. This year will begin the day after the final resolution of the mobility grant. If the stay was not carried out over the stipulated time, nor an extension of it was requested, the researcher will be considered to renounce the grant.

An unforgivable extension of a maximum of six months may be requested to carry out the stay. This extension must be requested three months before the end of the period of one year established in the call.

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- **Call Announcement:** May 16, 2025
- **Deadline:** June 13, 2025
- **Estimated Provisional Resolution:** July 2025
- **Estimated Final Resolution:** July 2025

3. Candidates profile

3.1. Eligibility

Any person hired as a civil servant, statutory staff or permanent employment contract who are affiliated to IRBLleida or who have applied for membership before the end of the call may apply for these mobility grants.

People with temporary contracts or training specialists CANNOT apply for this grant.

3.2. Incompatibility

None

4. Application & Award Decision

4.1. Proposal Submission

The required documentation must be submitted through the link provided for this purpose in the intramural calls section of the IRBLleida website (<https://www.irblleida.org/es/convocatorias-intramurales/>).

To formalize the application, the following must be submitted:

- Curriculum vitae (CVA FECYT format) of the candidate and the PI of the host group. The CV of the PI of the receiving group may be in a non-standard format, but it must include the information that will be evaluated.
- Application form of the activity to be carried out during the stay and selection of up to 5 publications from the last 5 years using the model available on the IRBLleida website, in the research - intramural calls section.
- Acceptance Letter from the host institution where the researcher requests to carry out the stay. This report must include the acceptance of the stay, the tentative dates when it will take place, and its objective.
- Conformity letter of the Head of Service (model available on the IRBLleida website, in the research - intramural calls section).
- Supporting documentation (academic record and participation in congresses).

Any documentation that does not comply with the standardized models will not be evaluated.

4.2. Evaluation Criteria

The proposals will be evaluated by the IRBLleida Internal Scientific Evaluation Committee (CIAC; <https://www.irblleida.org/ca/sobre-nosaltres/comites-i-comissions/>) with the participation of a representative from the Territorial Directorate of Innovation, Research, and Teaching.

IRBLleida has adhered to the San Francisco Declaration on Research Assessment (DORA) with the conviction that we are at an optimal moment to move toward a new culture of research activity evaluation in all its diversity. These criteria will be applied during the evaluation of the CVs.

Criteria	Definition		Points
Evaluation of the candidate	Academic record	<u>Average bachelor's degree</u> Grade: 80% <u>Average Master's Degree</u> Grade: 20% (if the master's degree has not been completed, the grade of the degree will be considered at 100%)	30
	Publications (last 5 years)	DORA Criteria	20
	Participation in congresses	<u>International Congress:</u> Attendance: 1 point Poster: 2 points Oral Presentation: 5 points <u>National Congress:</u> Attendance: 0.5 points Poster: 1 point Oral Presentation: 2.5 points	10

Assessment of the need, opportunity and interest of the proposal	Impact on the host Service and the researcher's career. Alignment and suitability of the candidate, scientific quality of the proposal, and expertise of the receiving PI.	40
Maximum	Total sum	100

4.3. Resolution

After completing the evaluation process, the CIAC will present a prioritization list to the director of IRBLleida (or their designated representative), which will include the selected candidates and those on the reserve list. The director (or their designated representative) will then issue a provisional resolution detailing the selected candidates and those on the reserve list.

After the publication of the provisional resolution, candidates will have 5 working days to submit any possible objections via email to projects@irblleida.cat. The objections will be reviewed by the panel, and a response will be provided within a maximum of 10 working days. Once the objections are resolved, the final resolution of the grant will be made public.

Within one month from the publication of the final resolution, the selected candidates must sign a document accepting the grant and specifying the final dates of the stay. Failure to accept the position within this period will be considered a resignation.

Any resignation after acceptance must be notified in writing to IRBLleida (projects@irblleida.cat). If the resignation occurs within the first six months of the contract, the next non-funded candidate on the initial priority list with a score ≥ 70 points may take over the grant for the remaining time.

5. Beneficiaries' obligations

5.1. Project Follow-Up

Before leaving, it will be necessary:

- Process the coordination of prevention of occupational risks with the institution that will host the grant holder.

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- Follow the steps indicated in the MN003-May of communication of trips abroad.

5.2. Project Outputs

To ensure the proper protection of any potential intellectual and/or industrial property arising from this action, the Principal Investigators (PIs) of the grant must inform the IRBLleida Innovation Office (innovacio@irblleida.cat) of any communication and/or dissemination related to the grant.

The PIs are responsible for ensuring that the guidelines for the accurate identification of IRBLleida's scientific output are followed.

Any communication or publication resulting from the research conducted under this grant must include acknowledgement of IRBLleida's support with the following statement: "(XXXXX received an International Mobility Grants for Arnau de Vilanova University Hospital and Santa Maria University Hospital Healthcare Staff IREP 2025 from IRBLleida)."

5.3. Final Report

A complete report must be submitted to the IRBLleida Projects Unit (postaward@irblleida.cat) within two months of completing the stay. The final report template can be found on the website – intramural calls section. This report must include details of the scientific objectives achieved, as well as any publications and communications resulting from this action.

6. Other Clauses

Participation in this call implies the knowledge and acceptance of all the terms and conditions, including:

6.1. Personal Data Collection Purpose and Processing Information

Responsible party: Institute for Biomedical Research of Lleida Dr. Pifarré Foundation (IRBLleida).

Purpose: Management of calls.

Legitimation: The treatment's legal basis is the performance of a selection process to provide financial support for research projects.

Addressees: The data will not be transferred to third parties, except in the legal obligations established by law.

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Rights: Access, rectification and deletion of data, as well as other rights, as explained in the additional information.

Additional information: You can consult additional and detailed information on Data Protection on our website <https://www.irblleida.org/en/legal-notice/>

The data provided by applicants will be incorporated into the processing system owned by IRBLleida in order to manage and resolve the selection process, and will be processed in a lawful, fair, transparent, adequate, relevant, limited, accurate, and up-to-date manner in compliance with the provisions of Regulation (EU) 2016/679 of the European Parliament and Organic Law 3/2018, of 5 December (LOPDGDD). The legal basis for data processing is the fulfilment of a legal obligation on the part of the controller reinforced with the consent of the data subject.

This data must be kept for the period strictly necessary to fulfil the aforementioned purpose, respecting in all cases the period determined by these rules and regulations governing the call for applications and the applicable archiving regulations.

Certain data may be communicated to third parties in the public or private sphere, either because the intervention of these entities in the course of the aid management process may be necessary because it is correctly resolved, or because it is provided for in regulation with the status of law.

If the interested party does not communicate otherwise, it will be understood that their details have not been modified and that they undertake to notify the IRBLleida of any variation.

Applicants may exercise their rights of access, rectification, limitation of processing, suppression, opposition to the processing of their data or exercise their right to portability by writing to IRBLleida (Avda. Rovira Roure, 80, 25198 Lleida) to the email address protecciodedades@irblleida.cat or the IRBLleida's Data Protection Delegate, dpd@ticsalutsocial.cat. You must attach a photocopy of your ID card or sign the email with a recognized electronic signature. In the event of disagreement with the processing, you also have the right to lodge a complaint with the Catalan Data Protection Authority.

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7. Annex

7.1. Annex I

In cases where a specific evaluation period is established for assessing any type of merit, the corresponding period will exclude the time related to interruptions due to the reasons mentioned below, calculated according to the following criteria:

- A. Periods of leave derived from maternity or paternity, adoption, or foster care for adoption or foster care, according to the protected situations in the General Social Security Regime. An extension will be applied in weeks, resulting from multiplying 4 by the number of weeks of leave/permit taken for each child.
- B. Temporary incapacity due to serious illness or accident of the applicant, with a medical leave of three months or more. An extension of one year will be applied.
- C. Temporary incapacity during pregnancy due to causes related to it. An extension in weeks will be applied, resulting from multiplying 4 by the number of weeks of leave taken, which will be accumulated, if applicable, to the extension mentioned in section A.
- D. Care for dependent persons, in accordance with Law 39/2006, of December 14, on the Promotion of Personal Autonomy and Care for Dependent Persons. An extension in weeks will be applied, resulting from multiplying 4 by the number of weeks of activity as a non-professional caregiver.

Institut de Recerca Biomèdica
Intramural Research Program